

## **METHOD STATEMENT AND RISK ASSESSMENT FOR**

### **CHANGING OF SKIRT RUBBERS**

**SITE:**

**CONVEYORS:**

On arrival to site sign in visitors/contractors book.

See shift manager to isolate equipment to be worked on.

Wearing standard PPE of: overalls, safety boots, hard hat, appropriate gloves and eye protection, proceed to isolate plant.

Check plant number before starting work.

Remove guards to access skirt rubber clamps.

With use of electric spanner/spanner remove skirt clamp nuts.

Remove old skirt rubber. Use as template for size if required.

On suitable surface with knife, cut skirt to size.

Position skirt rubber in place.

With use of electric spanner/spanner tighten skirt clamp nuts.

Replace and tighten guards.

Remove all old rubber to skips on site.

Report to shift manager and sign out.

#### **RISKS**

#### **MINIMISED BY**

Equipment start up.

Follow isolation procedure.

Back injury due to weight of skirt rubber.

Correct lifting posture and enough man power.

Electric shock.

Equipment tested.

Eye injury by broken blade.

Wearing suitable eye protection.

Knife cuts.

Wearing suitable gloves.

Trap/bruises injury to hands and feet.

Wearing suitable gloves and boots.