

**METHOD STATEMENT FOR STEEL CORD REPAIRS
WHERE THE DAMAGE TO THE CORDS IS 3" OR LESS**

On arrival to site sign the visitors/contractors book.

See shift manager to locate equipment to be worked on.

Wearing standard PPE, safety boots, hard hat, appropriate gloves and eye protection proceed to specified plant.

Locate damaged section by getting an authorised operator to run belt into position where the work can be carried out.

On locating the damage visually check to make sure the work that it is the correct area and the work can be done easily and safely.

Obtain isolation permit and lock off conveyor.

Proceed to remove guards if necessary and carry out the repairs.

On completion of repair visually check.

When happy replace any guards or rollers that were removed.

Remove locks ensuring all trip switches are healthy.

Report to shift manager with completed job sheet. Cancel permit and inform him you are leaving site. Sign out of visitors/contractors book and leave site.

**RISK ASSESSMENT FOR STEEL CORD REPAIRS
WHERE THE DAMAGE TO THE CORDS IS 3" OR LESS**

<u>RISK</u>	<u>MINIMISED BY</u>
Lifting heavy objects	Correct lifting equipment and lifting Techniques
Falling	Ensure all walkways are not obstructed and hand rails are in position
Trapped by conveyor	Correct isolation has been carried out and locks are used
Traps/Bruises injury	Wear suitable gloves where possible also standard PPE
Fumes from solution	Use in well ventilated areas or wear masks

Vehicles have copies of COSHH requirements relating to solvent use and also test certificates for lifting equipment and electrical tools.