

METHOD STATEMENT AND RISK ASSESSMENT FOR

REPLACEMENT TAIL DRUM

SITE:

CONVEYORS:

On arrival to site sign in visitors/contractors book.

See shift manager to isolate the equipment to be worked on.

Wearing standard PPE of: overalls, safety boots, hard hat, appropriate gloves and eye protection proceed to isolated plant.

Check plant number before starting work.

Check Method and Risk to ensure accurate.

Remove guards and take off tension.

Fit new bearings to new drum.

Remove fixings and drum to be changed.

Replace with new drum and bearings.

Tighten fixings.

Re-apply tension.

Tidy all scrap into skips as directed.

Replace all guards.

Report to shift manager and sign out.

RISKS

MINIMISED BY

Equipment start up

Follow isolation procedure

Back injury due to weight of materials

Correct lifting posture and enough manpower. Correct lifting equipment

Trap/bruises injury to hands and feet.

Wearing suitable gloves and boots.

Falling debris

Wearing safety hat, boots and eye protection. Taping off working area