

METHOD STATEMENT AND RISK ASSESSMENT FOR

TRACKING A RUNNING CONVEYOR BELT

SITE:

CONVEYORS:

On arrival to site sign in visitors/contractors book.

See shift manager to locate the equipment to be worked on.

Wearing standard PPE of: overalls, safety boots, hard hat, appropriate gloves and eye protection, proceed to specified plant.

Check plant number before starting work.

Walk the total length of the conveyor observing the position of the belt.

Adjust the tension screws on snub rollers as required.

Allow to run at least 6 revolutions and repeat if necessary.

IF STILL OUT OF TRACK

Using a spanner, slacken the roller bracket and tap using a hammer to remedial position.

Allow to run at least 6 revolutions and repeat if necessary.

Tighten fixings.

RISKS

MINIMISED BY

Transom falls off conveyor

Only slacken fixings slightly

Flying metal debris

Eye protection

Trap/bruises injury to hands and feet.

Wearing suitable gloves and boots.